Registration Guide

You can also watch these video tutorials for additional help:

- [How to register](#)
- [How to register on an existing team](#)
- [How to register as a returning team captain](#)
Visit walk.wellnesshouse.org

Click on register at the top or in the middle of the page.
You can opt to:
- Create a team (making you the team captain)
- Join an existing team
- Register as an individual (not connected to a team)
If you participated in the Walk for Wellness House in prior years (since 2016 when we started using this system), you will want to sign in as a returning user. If you don’t remember your user name/password, please click on the link below the blue “Log In” box to have your information emailed to you. Please note this must be the same email address you used when you registered in the past.

If you have not participated in the Walk for Wellness House (or your last involvement was before 2016), you will want to Join as a New Participant.
Once logged in, you have three options:

1. Join an existing team. To do this, type in the name of the team in the box and click “search for a team.” If you are unsure of the team name, click the “search for a team” button without entering any information and a list will appear (see below).

2. Start a new team - you will be the team captain of the team you create.

3. Participate as an individual (not on a team)

4. Create a returning team/bring back a team from last year (see next page)
If you are bringing back a team from last year, you must be logged in to your same account from last year. In the sample above, the team captain from last year logged into his account. When he went to register, the system automatically asked if he’d like to bring back the team.

You can always choose to create a new team by typing in a new name.

Anyone can bring back a team from last year as long as they were a member of that team. It is still a best practice to have the team captain register first.
If you are creating a team, enter your team name and establish a fundraising goal for your team. This number can be changed at any time.

Select a team division:
- General Walk Team: Select this if none of the other categories apply to you. Most teams fit in this division
- Board Member Team: Select this if you are a Wellness House Board Member
- Corporate Sponsor Team: Select this if your company is sponsoring the Walk for Wellness House
- Wellness Warrior Team: Select this if you are currently involved in fitness programs at Wellness House

Once you have completed this, click “next step”
Select course you are doing:
- 3K walk (approximately 1.9 miles)
- 5K fun run (3.1 miles—this is not a chipped, timed run)
- 5K Chipped/Timed runner (this costs extra due to timing equipment)
- Virtual Walker—this is for those who cannot attend the Walk, but would still like to be involved and fundraise for Wellness House

In celebration of the 30th Anniversary of Wellness House, we have changed the registration fee for this year for ALL participants to $30, so that a larger portion of your registration fee can go to support the life-changing programs and services provided to people impacted by cancer, always free of charge.

Enter discount code if applicable (sponsors receive a certain number of free race entries)

Enter your fundraising goal. We suggest $250, but you can change this number.

You can make a donation to Wellness House as part of your registration process. This gift is 100% tax deductible and supports Wellness House programs. You can choose to make the gift anonymous (your name will not show up on your online fundraising page as a donor).

If you are registering additional family members, you may do so on step 5 on the registration process. This will add them to your transaction (one payment on your credit card). Each person registered will receive his/her own fundraising page.
If this is your first time registering, you will be prompted to fill in your contact information and to create a username/password. If you have logged in with your account from last year, your contact information will populate automatically. Please update information as needed.
Please answer the additional questions.

The last question is optional, but especially on this our 30th anniversary year, we would love to hear why you Walk for Wellness House. We may contact you about sharing your story on our Facebook page or in a newsletter. We will not share your answer with anyone without your permission.
Please read the waiver. You must agree to terms of the waiver if you wish to register.
Here is a summary of your registration. If you want to add an additional family member (with his/her own username, password, and fundraising page) please click “register another person.” Otherwise, click “complete registration.”

If registering another person, it will take you through the registration process for this person. Please note this will include their registration fee on your transaction and your card will be charged. Follow the prompts until you reach this screen, when you will complete your registration.
Enter your credit card/payment information here. Once you submit, you will receive an email confirmation with a summary of your transaction.

If you have any questions, please contact us at walk@wellnesshouse.org or 630-654-5191.