



# Registration Guide

**You can also watch these video tutorials for additional help:**

- [How to register](#)
- [How to register on an existing team](#)
- [How to register as a returning team captain](#)

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Be a Leader

[START A TEAM](#)

[REGISTER](#)

*start a fundraising page*

[DONATE](#)

*make a difference*

[EVENT INFORMATION](#)

*learn more*

Visit [walk.wellnesshouse.org](http://walk.wellnesshouse.org)

Click on register at the top or in the middle of the page.

You can opt to

- Create a team (making you the team captain)
- Join an existing team
- Register as an individual (not connected to a team)

## Walk for Wellness House

If registering for the first time, [please use this step-by-step guide to help you through the registration process.](#)

### Returning Participant or User Login

New User

JOIN AS A NEW PARTICIPANT

Returning User

\* User Name:

\* Password:

LOG IN

[Email me my login information](#)

If you participated in the 2016 Walk for Wellness House, you will want to sign in as a returning user. If you don't remember your user name/password, please click on the link below the blue "Log In" box to have your information emailed to you. Please note this must be the same email address you used when you registered last year.

If you did not participate in the 2016 Walk for Wellness House, you will want to Join as a New Participant.

## Walk for Wellness House

1 Get Started

2 Select Options

3 Provide Details

4 Agree to Terms

5 Review

6 Make Payment

### Join or Form a Team

\* Team Name:

SEARCH FOR A TEAM

I would like to start a new team

I would like to participate as an individual

You have three options:

1. Join an existing team. To do this, type in the name of the team in the box and click “search for a team.” If you are unsure of the team name, click the “search for a team” button without entering any information and a list will appear (see below)
2. Start a new team
3. Participate as an individual (not on a team)
4. Create a returning team/bring back a team from 2016 (see next page)

### Join or Form a Team

\* Team Name:

SEARCH FOR A TEAM

#### Search Results

Viewing 1-2 of 2 Previous | Next

Sort By:

#### Lorraine Wolfe's Team

Team Captain:  
Lorraine Wolfe

Join

#### Team Inland

Team Captain:  
Valerie Luporini

Join

Viewing 1-2 of 2 Previous | Next

I would like to start a new team

I would like to participate as an individual

**Walk for Wellness House**

1 Get Started   2 Select   3 Details   4 Agreed Terms   5   6 Make Payment

### Join or Form a Team

Would you like to bring this team back? BRING BACK GLADIATOR FORCE

**Gladiator Force**

\* Team Name:  Team Fundraising Goal:   
Original Team Goal: \$1,000.00

Team Division:

NEXT STEP

I would like to join an existing team   I would like to participate as an individual

If you are bringing back a team from 2016, you must be logged in to your same account from last year before. In the sample above, the team captain from 2016 logged into her account. When she went to register, the system automatically asks if you'd like to bring back the team.

You can always choose to create a new team by typing in a new name.

Anyone can bring back a team from last year as long as they were a member of that team in 2016. It is still a best practice to have the team captain register first.

**Walk for Wellness House**

1 Get Started   2 Select Options   3 Provide Details   4 Agree to Terms   5 Review   6 Make Payment

### Join or Form a Team

\* Team Name:

Team Fundraising Goal:   
Suggested Team Goal: \$1,000.00

Team Division:

- General Walk Team (not a board member or sponsor team)
- General Walk Team (not a board member or sponsor team)**
- Board Member Team
- Corporate Sponsor Team
- Wellness Warrior Team (currently involved in Wellness House fitness programs)

**NEXT STEP**

I would like to join an existing team   I would like to participate as an individual

If you are creating a team, enter your team name and establish a fundraising goal for your team.

Select a team division:

- General Walk Team: Select this if none of the other categories apply to you. Most teams fit in this division
- Board Member Team: Select this if you are a Wellness House Board Member
- Corporate Sponsor Team: Select this if your company is sponsorship the Walk for Wellness House
- Wellness Warrior Team: Select this if you are currently involved in fitness programs at Wellness House

Once you have completed this, click “next step”

**\* Select a Participation Type**

Individual - \$25.00

Individual participating in 3K walk or 5K run. You can also add additional family members on step 5 of the registration process.

Enter discount code:

Your Fundraising Goal:

\$250.00

Suggested Goal: \$250.00

**Would you like to make an additional gift?**

Additional Gift:

- Yes, make this an anonymous gift.
- Yes, you can display the amount of my donation publicly.

NEXT STEP

Everyone who registers will do so as an individual. The registration fee is \$25 and goes up to \$30 on April 1.

Enter discount code if applicable (sponsors receive a certain number of free race entries)

Enter your fundraising goal. We suggest \$250, but you can change this number.

You can make a donation to Wellness House as part of your registration process. This gift is 100% tax deductible and supports Wellness House programs. You can choose to make the gift anonymous (your name will not show up on your online fundraising page as a donor).

**If you are registering additional family members, you may do so on step 5 on the registration process. This will add them to your transaction (one payment on your credit card). Each person registered will receive his/her own fundraising page.**

## Additional Information

\* 1. What course will you be doing?

Please select response

\* 2. T-shirt size (unisex; sizes run large)

Please select response

\* 3. Have you (currently or in the past) participated in Wellness House programs apart from the Walk?

Please select response

\* 4. How did you hear about the Walk?

Please make up to 7 selections from the choices below.

- Friend/Family
- Email from Wellness House
- Billboard
- Hinsdalean ad
- The Doings ad
- Western Suburban Magazine ad
- Postcard
- Poster
- Wellness House program
- Medical Office
- Yard sign
- Facebook
- Program Calendar
- Other

If this is your first time registering, you will be prompted to fill in your contact information and to create a username/password. If you have logged in with your account from last year, your contact information will populate. Please update information as needed.

You will also need to select the course you are doing:

-3K walk (approximately 1.9 miles)

-5K fun run (3.1 miles—this is not a chipped, timed run)

-virtual walker—this is for those who cannot attend the walk on May 7 but would still like to be involved and fundraise for Wellness House



## Walk for Wellness House

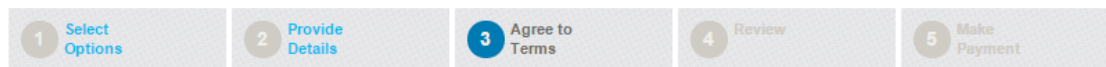
I recognize and hereby expressly assume all risks and am participating in this event upon the express agreement and understanding that I am hereby waiving and releasing Wellness House, its agents and representatives, from any and all claims which may accrue to me, my heirs, my guardians, administrators, executors, or assignees, including my attorney's fees and court costs (collectively "claims") arising out of, or in connection with, my participation in the "Walk for Wellness House," or any illness resulting therefrom.

I also grant permission to Wellness House and its authorized agents to use my name and photograph, videotapes, and any other records of my participation in this event.

I understand that all registration fees and donations are non-refundable.

I also understand that Wellness House will make every effort to accommodate t-shirt sizes. However, shirt size preference will be on a first come basis.

If I am registering children or other family members, I am signing this waiver on their behalf.



## WAIVER

[Printable Version](#)



Please take a moment to read the following waiver.

I recognize and hereby expressly assume all risks and am participating in this event upon the express agreement and understanding that I am hereby waiving and releasing Wellness House, its agents and representatives, from any and all claims which may accrue to me, my heirs, my guardians, administrators, executors, or assignees, including my attorney's fees and court costs (collectively "claims") arising out of, or in connection with, my participation in the "Walk for Wellness House," or any illness resulting therefrom.

I also grant permission to Wellness House and its authorized agents to use my name and photograph, videotapes, and any other records of my participation in this event.

I understand that all registration fees and donations are non-refundable. I also understand that Wellness House will make every effort to accommodate t-shirt sizes. However, shirt size preference will be on a first come basis.

I am signing this waiver on behalf of any family members included in this registration. I have been given permission by all parties to act on their behalf in this matter.

I agree with the terms and conditions above.

CANCEL

NEXT STEP

**Please read the waiver. You must agree to terms of the waiver if you wish to register.**

## Walk for Wellness House



### REGISTRATION SUMMARY

You have configured 1 registration.

<b>Harry</b> Potter	
apalubicki@wellnesshouse.org 123 Hogwarts London, IL 60521 [ Edit ]	
Participation Type: <b>Individual</b>	\$25.00
Extra Gift:	\$0.00
Participant Total: \$25.00	

The current total cost is **\$25.00**

CANCEL



Here is a summary of your registration. If you want to add an additional family member (with his/her own username, password, and fundraising page) please click **“register another person.”** Otherwise, click **“complete registration”**

If registering another person, it will take you through the registration process for this person. Please note this will include their registration fee on your transaction and your card will be charged. Follow the prompts until you reach this screen, when you will complete your registration.

## Walk for Wellness House

1 Select Options

2 Provide Details

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### SUBMIT PAYMENT

\$25.00

### CREDIT CARD INFORMATION:

Credit Card Type:



\* Credit Card Number:

\* Expiration Date:

02 ▾  
2016 ▾

\* CVV Number: [What is this?](#)

### BILLING INFORMATION:

\* First Name:

\* Last Name:

Title:

Suffix:

\* Address 1:

Address 2:

Enter your credit card/payment information here. Once you submit, you will receive an email confirmation with a summary of your transaction.

**If you have any questions, please contact us at [walk@wellnesshouse.org](mailto:walk@wellnesshouse.org) or 630-654-5191.**